

SHPA Executive Committee Meeting – August 3, 2020 at 5pm via Google Hangouts video conference

Approved by the board August 6, 2020

Attendees:

X	Lisa Barnidge	X	Kim Hubertus
X	Molly Lee	X	Michael Meyer

Guest:

X	Carl Schlueter		

Mission

Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare *each one* for strong citizenship and life-long learning.

1. Update on School Planning for 2020-21 School Year
 - Mr. Schlueter went through the information from the Gov’s Press Conference and the leaderships work on planning for hybrid
2. Update on board membership
 - Jessica Marcy resigned from the board
 - Discussed Janeen Raaen
3. Recording board meetings
 - Discussed the ability to record board meetings and make available online
 - Make board meetings available via video as well audio
4. Performance goals for Executive Director for 2020-21 School Year
 - Goal #1:**
 - **Financial Stability:** Manage the finances of the school to continue to make reasonable progress towards a long-term fund balance goal of 25%, taking into account pandemic related expenses.
 - Goal #2**
 - **Organizational Development:** In collaboration with LEA Administrative Team, provide the Board with relevant updates and recommendations for the successful execution of the sixth year of replication and the planning for the following year sixth grade being fed mainly by the two campuses.

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Goal #3:

- **Academic Achievement:** Clearly define who we are as a Classical academy, including what we practice, how we teach, and how we engage parents and the community in our mission and vision. Oversee successful continuation and improvement of the Latin program.

Goal #4:

- **Strategic Planning:** In cooperation with the Board of Directors, manage and implement the necessary efforts to meet annual goals and to make progress toward implementing the new three-year objectives of the strategic plan.

Goal #5:

- **Administrative Support:** Provide leadership, supervision and support for the administrative leadership team relating to the various learning scenarios recommended by the MDE. Work with the team to communicate regular and timely news and information to the SHPA community.

Recommendations to SHPA board of directors

1. Recommend acceptance of Jessica Marcy's resignation from the board.
2. Recommend the appointment of Janeen Raaen to the board of directors for the 2020-21 school year.
3. Recommend the approval of the 5 performance goals for the Executive Director for the 2020-21 school year.
4. Recommend the approval of the recording and posting of board meetings.
5. Recommend approval of August 3, 2020 Executive committee meeting minutes.