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**Seven Hills Preparatory Academy Board Minutes – January 6, 2022**

**Approved by the board February 3, 2022 via google meets**

Members:

- Renson Anjere
- Lisa Barnidge
- Wes Whalberg
- Kim Hubertus
- Molly Lee
- Leah Lellman
- Janeen Raaen
- Michael Meyer
- Carl Schlueter (Ex Officio)
- Martine Walker
- Kelly Ryan
- Marla Martin

Others present: Carolyn Farrell, Brent Peterson, Samantha Strachan, Marcus Barrios, *Community Members-* Amina Haddad, Raena Davison, Fedosiya Broschan, Eduard Broschan, Michael Mieling, Rachel Trach, Roman Kostenko, Isma Ibrahim, Geoff Urbanz, Paul Perdue, Robert Romeo, Chris Marquis, Rich Penix, Joanna Mieling, Erik Qween, Sam Goertz, Amanda Goertz, *7 unidentified community members.*

***Mission***

*Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare each one for strong citizenship and life-long learning.*

1. Call to order at 6:00 p.m. was made by Board Chair, Lisa Barnidge.
2. Roll Call: See above list of members in attendance ( indicates present,  indicates absent).
3. Approval of the agenda
  - **Motion to approve the January 6, 2022 SHPA Board agenda as amended made by Wes Wahlberg and seconded by Martine Walker. Motion passed unanimously. Marla Martin not present.**

4. Approval of the December 2, 2021 Board meeting minutes --*See SHPA Board meeting minutes, December 2, 2021*

- **Motion to approve the December 2, 2021 Board meeting minutes made by Renson Anjere and seconded by Kim Hubertus.** *Motion passed unanimously. Marla Martin not present.*

5. Comments from Community Members:

- Rich Penix - Concerns over Gender Inclusion Policy speaking on behalf of parent Mohammad Ifrah - concerned with effect of policy on muslim and minority communities.*
- Community Member - A group of about 50 parents have signed a document petitioning the Gender Inclusion Policy and would like to work with the SHPA to come to an agreement for a future Gender Inclusion Policy.*

*PTA Update from Molly Corrigan presented by Molly Lee:*

- *The Scholastic Book fair was successful and each campus have about*
- *Dine to donate - January 18, 2022 between 5-9 pm. 20% of proceeds will be returned to the SHPA.*
- *January 28 & 29th - Used uniform sale to take place at the RC Campus gymnasium.*

6. Monthly Financial Report – November 2021, presented by Michael Meyer, *Board Treasurer, see Seven Hills Board Financial Packet.*

7. Reports

a. Finance Committee Meeting -- presented by Michael Meyer - *see Seven Hills Finance Committee meeting minutes, January 4, 2022.*

- **Motion to approve the January 4, 2022 Finance Committee meeting minutes made by Molly Lee and seconded by Renson Anjere.** *Motion passed unanimously. Marla Martin not present.*

b. Executive Director – Carl Schlueter - *see Executive Director’s Report to the School Board, January 6, 2022.*

c. Principals’ Reports

i. Principal Report – Bloomington Campus - presented by Brent Peterson - *See Principal's Report to the School Board ,January 6, 2022*

ii. Principal Report – Richfield Campus – presented by Carolyn Farrell- *See Principal's Report to the School Board, January 6, 2022*

d. Board Chair – presented by Lisa Barnidge

i. Executive Committee - presented by Lisa Barnidge, *see executive committee minutes, Dec 27, 2021*

- **Motion to approve the December 27, 2021 Executive committee meeting minutes made by Wes Wahlberg and seconded by Kelly Ryan. Motion passed unanimously.**

ii. Board Working session- January 11, 2022 at 6:00 pm - *meeting to take place online.*

iii. Attendee to January PTA Meeting- to be determined.

iv. Review January Board calendar

e. Facilities Committee - *Martine Walker - committee did not meet*

f. Human Resources Committee - presented by Molly Lee - *see HR meeting minutes December 6, 2021.*

- **Motion to approve the December 6, 2021 SHPA Board agenda made by Martine Walker and seconded by Kelly Ryan. Motion passed unanimously.**

g. Governance Committee – *Kim Hubertus - committee did not meet*

h. Public Relations Committee - Lisa Barnidge- *committee did not meet*

8. Upcoming Events:

- a. PTA meeting - January 11, 2022- 5:00 pm via zoom.

9. Board Events:

- a. Governance Committee, January 10, 2022, at 5:15 pm via Google Meet
- b. SHPA Board meeting February 3, 2022 at 6:00 pm at the BC Campus

10. Board Adjourned at 7: 06 p.m. by Lisa Barnidge, Board Chair

*Note: As Board Treasurer and Chief Financial Officer (CFO), Michael Meyer abstains from voting as governance practices and MN Charter School laws state that the CFO and chief administrator may only serve as ex-officio non-voting members of the board.*

Executive Director's Report to the School Board

Date: Thursday, January 6th, 2022

**Mission**

Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare each one for strong citizenship and life-long learning.

**Academics**

- Compiling and disaggregating comparative assessment data from last year's learning models

**Community Partnerships**

- Participated in Richfield's Parade of Lights with staff, student, and bus company support
- Held the first quarterly meeting with CVC's new Sr. Associate of Business Operations

**Diversity and Inclusion**

- Finalizing a community demographic report as part of enrollment and engagement efforts
- Planning professional development session with MnEEP with assistance from Equity teams

**Facilities**

- Conducted walkthroughs with two interested bidders for the RC window replacement
- Completed a variety of maintenance items and repairs to the Richfield Campus building

**Finance**

- Expended ESSER II Funds and have tentatively allocated remaining Testing Grant funds
- Will share combined PTO information and proposals with staff council representatives

**School Culture**

- Enjoyed various modified winter celebration activities with students prior to the break
- Distributed free rapid antigen test kits to all staff and interested families at both campuses

**Staffing**

- Received staff feedback on a draft of tiered contingency plan response options

**Recommendations**

- *Prepare to implement Test to Stay procedure and consider reduced quarantine & isolation per the MDH*

**Enrollment**

- LEA Enrollment as of December = 1116 total K – 8 students with solid enrollment application numbers

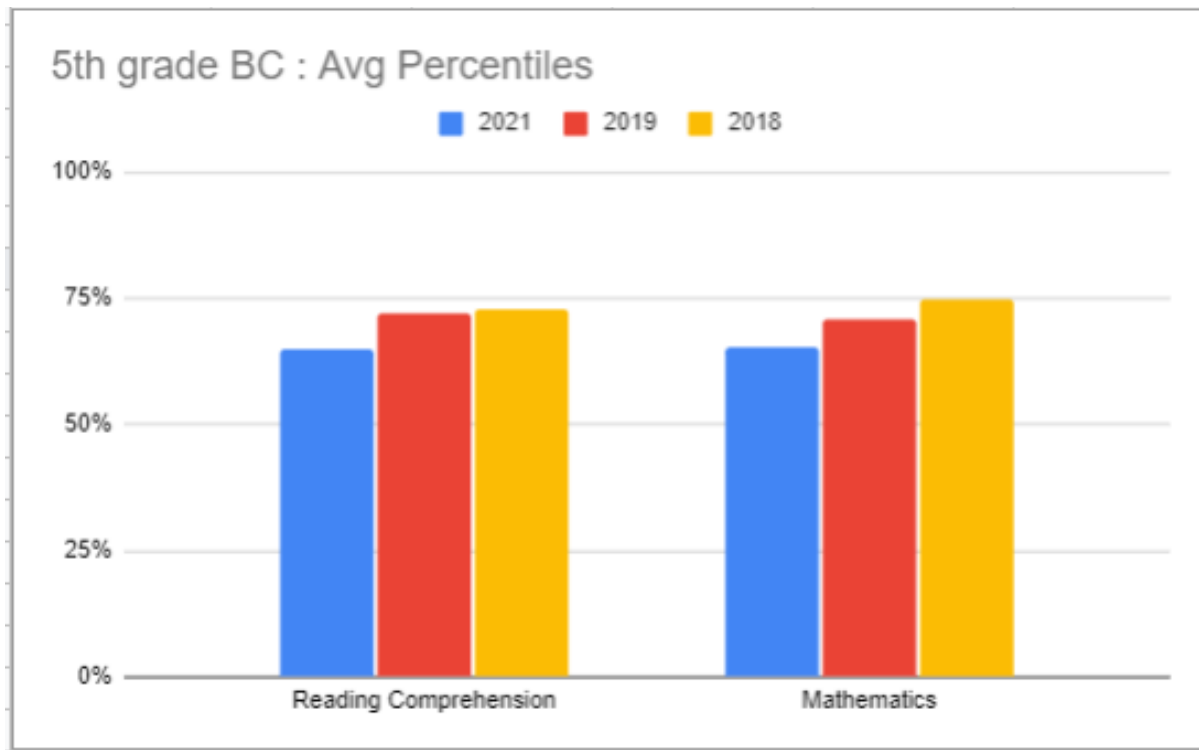
## Bloomington Campus Principal's Report to the School Board

Date: Thursday, Jan 6th, 2022

**Mission:** Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare *each one* for strong citizenship and life-long learning.

### ACADEMICS

- 5th Grade CTP data included below for the BC: (2020 - no testing)
  - Avg. Percentiles for 5th grade did drop by a few percentile points from the low 70s to the mid 60s



### STAFFING

- Posted for a long-term sub for Ms. Haas' 3rd grade classroom. We will begin interviews this month.

**CULTURE**

- Some classrooms completed birthday cards for elderly veterans connected with the Richfield/Minneapolis Legion who no longer have friends or family around. This was done in December in connection with showing and practicing our Empathy for the month.
- Completed the Food Drive and Toys for Tots drive in December as well to connect to our Empathy core value.

Submitted by Brent Peterson, Bloomington Campus Principal

## **Richfield Campus Principal's Report to the School Board**

**Date: Thursday, January 6, 2022**

### **Mission**

*Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare each one for strong citizenship and life-long learning.*

### **Academics**

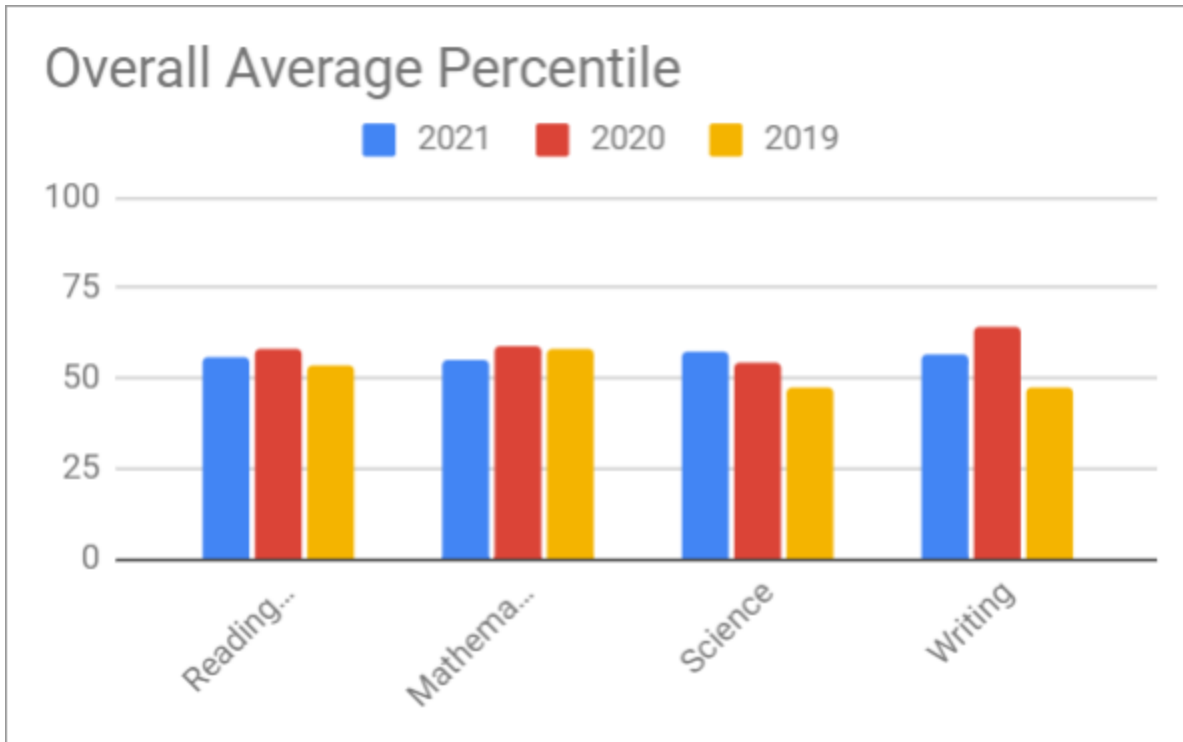
Highlights from the Comprehensive Testing Program overseen by Educational Records Bureau (ERB):

The multiple choice ERB is a battery of tests designed to provide information about a student's performance in several key areas (depending on the grade level): listening, verbal reasoning, quantitative reasoning, reading comprehension, word analysis, writing mechanics, and mathematics. At Seven Hills, students participate in this program in eighth grade and fifth grade.

#### **8th grade**

- Scores indicated a small decrease in reading and math as compared to last year, with a slightly larger drop in writing, student scores increased in science. All average percentiles come in above the 50th percentile mark.
- Within the subcategories, student scores increased in the area of Math - Geometry/Spatial, Math - Problem Solving, and all science subcategories.

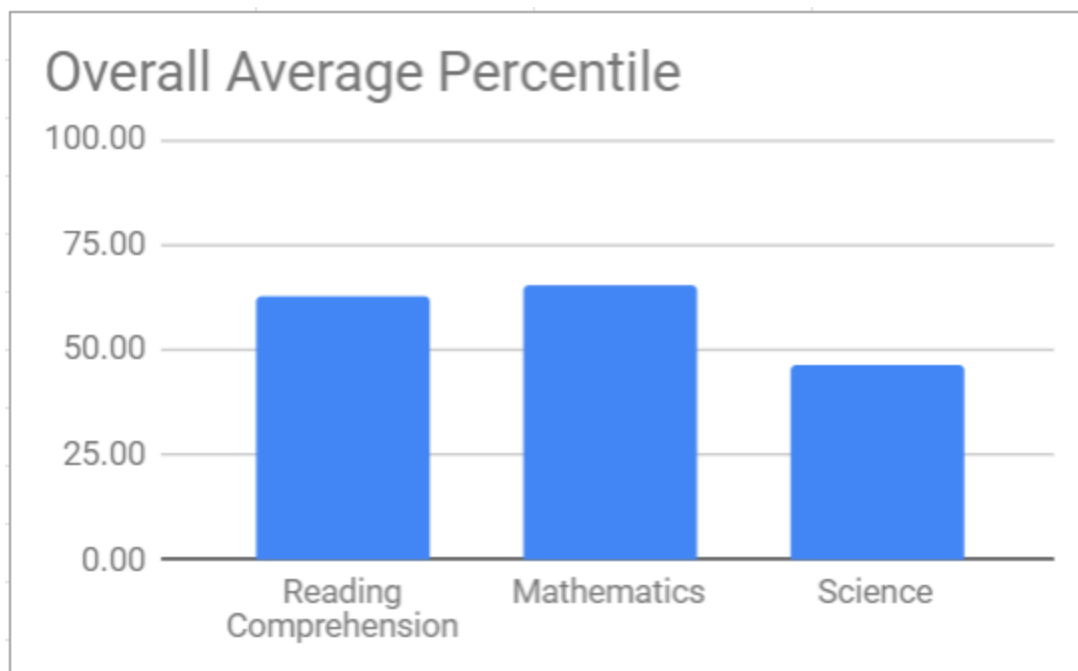
It is important to note that for the percentiles and graphs for both grade levels, reading and math are compared to a national norm group; science and writing do not have a national norm group to compare, so those percentiles are based on suburban/independent school norms (which means their scores tend to be higher, making our percentiles lower).



#### 5th grade

- Seven Hills does not have comparison scores from previous years yet, but the highest percentile was in the area of math (65th) as compared to reading (63rd) and science (47th).
- Within the subcategories, students outperformed the suburban norming group in the following areas: Reading - Analysis, Math - Patterns, and Science - Earth Science and Life Science.





This report has been submitted by the Richfield Campus Principal, Carolyn Farrell