

Approved by the Board **Aug 2, 2022**

**Seven Hills Preparatory Academy Board Minutes –July 14, 2022**

Members:

- Renson Anjere
- Lisa Barnidge
- Teron Buford
- Carolyn Farrell (Ex Officio)  
Kendra Hartranft
- Chris Lamprechet
- Molly Lee  
Marla Martin
- Michael Meyer
- Kelly Ryan
- Hadley Sayotovich
- Wes Whalberg

Others present: Jon Gutierrez, Marcos Barrios (virtually), Renson Anjere (virtually)

***Mission***

*Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare each one for strong citizenship and life-long learning.*

1. Call to order at 6:15 p.m. was made by Lisa Barnidge
2. Roll Call: See above list of members in attendance ( indicates present,  indicates absent).
3. Approval of the agenda
  - **Motion to approve the July 14, 2022 SHPA Board agenda made by Molly Lee and seconded by Wes Whalberg.**  
*Motion passed unanimously.*
4. Approval of the June 2022 Board meeting minutes --See SHPA Board meeting minutes June 2, 2022
  - **Motion to approve the June 2, 2022 Board meeting minutes made by Wes Whalberg and seconded by Molly Lee.**  
*Motion passed unanimously.*

5. Comments from Community Members:

PTA Update from Molly Corrigan read aloud by Molly Lee

- *Kim White and Yanet Mareno are the new PTA teacher reps from Richfield*
- *School Supply Kits*
- *PTA Meeting July 18th at BC*
- *Park Play date July 30, 2022 for K-2 families*
- *Used Uniform Sale on August 20th*
- *Dine to Donate Saturday Aug 27*

6. Monthly Financial Report – May 2022- presented by Michael Meyer, *Board Treasurer, see Seven Hills Board Financial Packet.*

Monthly Management Report - May 2022 - presented by Michael Meyer, *Board Treasurer, see Seven Hills Board Management Packet.*

7. Reports

a. Finance Committee Meeting -- presented by Mike Meyer - *see Seven Hills Finance Committee meeting minutes, July 12, 2022.*

- **Motion to approve the July 12, 2022 Finance Committee meeting minutes made by Molly Lee and seconded by Chris Lamprecht. *Motion passed unanimously.***
- **Motion to approve the annual resolutions on bank depository, delegation of authority and official school newspaper as outlined in meeting minutes made by Molly Lee and seconded by Kelly Ryan. *Motion passed unanimously.***
- **Motion to approve the commercial liability and workers compensation insurance package made by Wes Whalberg and seconded by Molly Lee. *Motion passed unanimously.***

b. Executive Director Report - presented by Carolyn Farrell - *see Executive Director's Report to the School Board, July 14, 2022*

- **Motion to approve Carolyn Farrell as the Identified Official with Authority (IOWA) for SHPA made by Chris Lamprecht and seconded by Teron Buford. Motion passed unanimously.**
- **Motion to approve the 2021-2022 end of year Q comp report made by Molly Lee and seconded by Hadley Sayotovich. Motion passed unanimously.**

c. Principals' Reports

i. Principal Report – Bloomington Campus - presented by Carolyn Farrell - *See Principal's Report to the School Board, July 14, 2022*

ii. Principal Report – Richfield Campus – presented by Carolyn Farrell- *See Principal's Report to the School Board, July 14, 2022*

d. Board Chair – presented by Lisa Barnidge

i. Executive Committee presented by Lisa Barnidge, *see June 27 and July 11, 2022 executive committee meeting minutes*

- **Motion to approve the June 27, 2022 Executive committee meeting minutes made by Wes Whalberg and seconded by Kelly Ryan. Motion passed unanimously.**
- **Motion to approve the July 11, 2022 Executive committee meeting minutes made by Molly Lee and seconded by Chris Lamprecht. Motion passed unanimously.**
- **Motion to approve the full 5% performance based bonus for the Executive Director for the 2021-2022 school year made by Wes Whalberg and seconded by Molly Lee. Motion passed unanimously.**

ii. Election of officers

- 1) Board Chair: Lisa Barnidge nominated by Wes Whalberg, seconded by Molly Lee
  - **Motion to appoint Lisa Barnidge as Chair of the Board of Directors for 2022-2023 school year. Motion passed unanimously, Lisa Barnidge abstained**
- 2) Vice Chair: Renson Anjere nominated by Molly Lee, seconded by Kelly Ryan
  - **Motion to appoint Renson Anjere as Vice Chair of the Board of Directors for 2022-2023 school year. Motion passed unanimously**
- 3) Treasurer: Mike Meyer nominated by Molly Lee, seconded by Wes Whalberg
  - **Motion to appoint Mike Meyer as Treasurer of the Board of Directors for 2022-2023 school year. Motion passed unanimously**
- 4) Secretary: Wes Whalberg nominated by Molly Lee, seconded by Kelly Ryan

- **Motion to appoint Wes Whalberg as Secretary of the Board of Directors for 2022-2023 school year. Motion passed unanimously, Wes Whalberg abstained**

iii. Committee Selections:

Finance: Mike Meyer (chair), Wes Whalberg, Chris Lamprecht, Renson Anjere

HR: Molly Lee (chair), Teron Buford, Hadley Sayotovich, Kelly Ryan,

Governance: Renson Anjere (chair), Molly Lee, Mike Meyer

PR: Lisa Barnidge (chair), Teron Buford, Kelly Ryan

Facilities: Wes Whalberg (chair), Hadley Sayotovich, Mike Meyer, Chris Lamprecht

iv. Review of new board member package

v. August working session: August 25, 2022 5:30-8 pm, Richfield Campus

vi. Attendee to July PTA Meeting - Lisa Barnidge

vii. Review July Board Calendar

- **Motion to approve Rupp, Anderson, Squires and Waldsburger for SPHA school attorney for 2022-2023 school year made by Wes Whalberg and seconded by Kelly Ryan. Motion passed unanimously.**

e. Facilities Committee -- *committee did not meet*

f. Human Resources Committee - *presented by Molly Lee - see June 20 and July 11, 2022 HR committee meeting minutes*

- **Motion to approve the June 20, 2022 HR committee meeting minutes made by Hadley Sayotovich and seconded by Kelly Ryan. Motion passed unanimously.**
- **Motion to approve the July 11, 2022 HR committee meeting minutes made by Hadley Sayotovich and seconded by Wes Whalberg. Motion passed unanimously.**

g. Governance Committee - will be presented at next board meeting

h. Public Relations Committee - *committee did not meet*

8. Upcoming Events:

- a. PTA meeting - July 18, 2022, at 5:30 pm, Bloomington Campus

9. Board Events:

- a. SHPA Board meeting - August 4, 2022 6:00pm at Richfield Campus

10. Board Adjourned at 8:07 p.m. by Lisa Barnidge

*Note: As Board Treasurer and Chief Financial Officer (CFO), Michael Meyer abstains from voting as governance practices and MN Charter School laws state that the CFO and chief administrator may only serve as ex-officio non-voting members of the board.*

