

### **2023-24 Bus Transportation Guidelines**

The following is an outline of SHPA's bus service transportation guidelines. These guidelines assist the school in planning and implementation of safe, efficient, and convenient bus routes for our families.

*For the 2023 – 2024 school year the annual fee for transportation service is **\$275 per child** and a **\$525 cap per family**, with eligible families charged on a reduced rate. **This fee is non-refundable.** Busing comprises a significant portion of our operating budget and we are pleased to provide quality service at a reasonable cost.*

The bus transportation fee is applicable to all families who meet any of the following criteria:

- 1) Do not live in either Bloomington or Richfield (e.g., reside in Burnsville, Minneapolis, Edina, Lakeville, etc.)
  - 2) Do not attend campus of the city in which they live (i.e., live in Bloomington, but attend the Richfield campus or vice-versa; families with children at both campuses are eligible to use the transition bus\*)
  - 3) Live fewer than two miles from the Bloomington campus (please see MDE FAQ sheet linked below)
- \*Transports middle school students with elementary siblings at Bloomington to Richfield and back

In order to be placed on a bus route and guaranteed service at the start of the 2023-24 school year, all families (new and returning), **must complete an online bus application form during the enrollment period from May 15<sup>th</sup> - June 16<sup>th</sup>.** All families must make an online payment during the application enrollment period and pay any outstanding balance they may have from the 2023-24 school year at that time. **Late registrants will not receive a stop until third week of the school year after initial routes have been successfully established.** Single change requests may be submitted to the transportation coordinators by October 9<sup>th</sup> and changes to route stops or times will be considered only for potential safety concerns and not for convenience in timing or location.

### **Busing Facts and Timeline**

- We have 18 buses that transport more than 600 students from 500 families each school day
  - Safety will always be the first and foremost objective of our bus transportation service
  - The goal for route times will be approximately one hour, weather and traffic permitting
  - K – 8<sup>th</sup> grade students who do not live in Bloomington or Richfield will be serviced by hub stops
  - Bloomington/Richfield Kindergarten students will receive stops at the corner of their street
  - Bloomington/Richfield 1<sup>st</sup>-5<sup>th</sup> grade students will have stops approximately 4 blocks from their house
  - Bloomington/Richfield 6-8<sup>th</sup> grade students will have stops approximately 6 blocks from their house
  - Parents of K-5<sup>th</sup> grade students are expected to be present at the bus stop for pickup/drop-off
  - Students must be registered to ride the bus and receive only one a.m. and one p.m. stop
  - Bus drivers are entrusted with the responsibility of managing and referring student behavior
  - Each campuses bus service may differ in some respects based upon contracts and providers
  - Students are only allowed to ride the bus to which they have been assigned (No Exceptions)
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- May 15: Busing application window opens up and building of initial routes begins
  - June 16: Bus Application Deadline
  - August 18: Final routes will be published
  - October 9: Change Request Deadline

For additional information, please reference the MDE FAQ Sheet

(<https://sevenhillspreparatoryacademy.org/parents-families/resources/busing-transportation/>) or the following district boundary map: <http://www.mngeo.state.mn.us/maps/SchoolDistricts/>. If you have further questions, contact Barb Mattson (Bloomington Campus) at [bmattson@shpamn.org](mailto:bmattson@shpamn.org) or Monica Wood (Richfield Campus) at

[mwood@shpamn.org](mailto:mwood@shpamn.org). Busing is a privilege, not a right, and we work hard in cooperation with our transportation partners to provide safe, efficient, quality service at an affordable rate to our families!