

**Approved by Board, March 7, 2024**

**Seven Hills Preparatory Academy Board Minutes – February 1st, 2024**

Members:

- Renson Anjere
- Lisa Barnidge
- Teron Buford
- Carolyn Farrell (Ex Officio)
- Chris Lamprecht
- Michael Meyer
- Allison Peterson
- Hadley Sayotovich
- Wes Whalberg
- Dana Banitt
- Stephanie Graczak
- Erin Bohler

Others present: Ryan Grutsch, Brent Peterson, Marcus Barrios, Stephanie Hoeft, Craig Kepler, Eugene Orr, Christine Huest, Martine Walker, Jerry Popowski, Lindsay Sinclair, Raena Davidson, Sarah Stapp, Molly Corrigan, Audra Whalberg, Kate Docken, Beth Topoluk, Jon Guitierrez, Jason Ulbrich, Steve Shepard, Shawn Smith, Lauren Eastling,

***Mission***

*Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare each one for strong citizenship and life-long learning.*

1. Call to order at 6:03 p.m. was made by Wes Whalberg
2. Roll Call: See above list of members in attendance ( indicates present,  indicates absent).
3. Approval of the agenda
  - **Motion to approve the February 1, 2024 SHPA Board agenda made by Lisa Barnidge and seconded by Alison Peterson. Motion passed unanimously**
4. Approval of the December 7th, 2023 Board meeting minutes --See SHPA Board meeting minutes December 7th, 2023.

- **Motion to approve the December 7th, 2023, SHPA Board agenda made by Lisa Barnidge and Alison Peterson.** *Motion passed unanimously.*
- **Motion to approve the January 4th, 2024 SHPA Board meeting minutes made by Alison Peterson and Lisa Barnidge.** *Motion passed unanimously*

5. Comments from Community Members:

PTA Update from Molly Corrigan:

**Winter Spirit Gear Sale:** Thank you to those teachers, staff and families who placed an online spirit gear order in January. The PTA will send your purchased item(s) home with your student in mid-February.

**Used Uniform Sale:** The PTA hosted its winter used uniform sale last week. Many thanks to the volunteers who made the event happen!

**Noodles & Company: Dine to Donate:** The PTA hosted its January Dine to Donate at the Noodles & Company on 76th and Lyndale earlier this week. Thanks to those families who joined us -- despite unusually long wait times for dinner orders. We'll post our results soon!

**Teacher & Staff Appreciation:** The PTA delivered "Room Service" to all staff at both campuses earlier this week. Staff members who placed a snack order received a thank you note and their chosen snack this past Tuesday morning. Many thanks to the parents and students who volunteered to deliver the orders at each campus!

**PTA Meeting, February 12:** Join us on Monday, February 12 at the Bloomington campus in person, or log into the Zoom meeting.

- We'll appoint a new PTA Treasurer, via special election.
- We'll share a summary of the Feb. 5 PR Committee meeting, where ideas for generating excitement for our new campus location will have been discussed. As appropriate, we'll begin the planning process around some of those ideas.

- Meeting information, including meeting time, location, and full agenda, can be found on our [PTA website linked here](#).
- PTA Board Members -- cc'd for visibility. No action required.
- Thanks, Molly Corrigan

## 6. Reports

a. Finance Committee Meeting -- presented by Michael Meyer - see *Seven Hills Finance Committee meeting minutes, February 1st, 2024*.

- **Motion passed for January 3rd, 2024 Finance Committee Meeting Minutes made by Chris Lamprecht seconded by Teron Buford. Motion passed unanimously.**
- **Motion to approve the January 30th, 2024 Committee Meeting Minutes as amended made by Teron Buford seconded by Chris Lamprecht. Motion passed unanimously.**
- **Motion to approve 1.35% to 1.75 % of the Bond proceeds. Motion made by Michael Meyer seconded by Alison Peterson. Motion passed unanimously.**
- **Motion to recommend . 5 FTE for Behavioral Assistant at Bloomington Campus Made by Lisa Barnidge seconded by Alison Peterson. Motion passed unanimously.**
- **Motion to hire Special Ed staff made by Lisa Barnidge seconded by Alison Peterson. Motion passed unanimously.**

b. Executive Director Report - presented by Carolyn Farrell - see *Executive Director's Report to the School Board, February 1st, 2024*

- *Discussed the next steps for the Burnsville property.*
- *Carolyn-- Due Diligence on Enrollment*
- *Beth--Authorizer: Main concern is inadequate enrollment, and finances (transportation cost continues to increase)*
- *Friends of Education is very hesitant about the move.*
- *2 Risks, Enrollment and Time*

**Motion to approve the PSA (Purchase and Sales Agreement) for the Burnsville Site. Motion made by Alison Peterson seconded by Chris Lamprecht. Motion passed unanimously.**

- *Will start the due diligence process (enrollment)*
- *Charter may be at risk after 4 weeks. SHPA would not push forward if enrollment is not to the standard.*

c. Principals' Reports

i. Principal Report – Bloomington Campus - presented by Brent Peterson - *See Principal's Report to the School Board, February 1st, 2024*

- *Access Testing started.*
- *Parent-Teacher Conferences sign up, went out to families.*
- *Doing Mid-year check-ins with staff.*
- *Move to Burnsville was a concern for staff.*

ii. Principal Report – Richfield Elementary School Campus – presented by Carolyn Farrell- *See Principal's Report to the School Board, February 1s, 2024*

- *Submitted the intent of return letter for Executive Director of the Richfield and Bloomington Campus and Richfield Principal.*
- *School Staff Culture presented by Marcus Barrios*

iii. Principal Report – Richfield Middle School Campus – presented by Ryan Grutsch- *See Principal's Report to the School Board February 1st, 2024.*

d. Board Chair – presented by Wes Whalberg

i. Executive Committee

**Motion to approve January 3rd, 2024 Executive Committee Meeting Minutes, made by Teron Buford uSeconded by Lisa Barnidge. Motion passed unanimously.**

**Motion to approve January 30th, 2024 Executive Committee Meeting Minutes, made by Lisa Barnidge seconded by Teron Buford. Motion passed unanimously.**

ii. January 23rd, 2024 Working Session

**Motion to approve the January 23rd, 2024 working session Meeting Minutes, made by Teron Buford and seconded by Michael Meyer. Motion passed unanimously.**

- Hold an informational night or a specialized event about the Burnsville site for families, instead of February Town Hall.
- Tuesday March 19th, 2024 Town Hall Meeting

iii. Strategic Plan

iv. Attendee to PTA Meeting: Wes Whalberg

v. Review February Board Calendar

e. DEI Committee - *presented by Teron Buford - DEI Committee did not meet in January, 2024.*

f. Facilities Committee - *presented by Chris Lamprecht - Facilities Committee did not meet in January, 2024.*

g. Governance Committee - *presented by Lisa Barnidge - see Seven Hills Governance Committee meeting minutes, January 22, 2024.*

- **Reviewed Bylaws**
- **Motion to approve January 22nd, 2024 Governance Committee Meeting Minutes as amended made by Alison Peterson and seconded by Stephanie Graczak. Motion passed unanimously.**

h. Human Resources Committee - *presented by Alison Peterson- see Seven Hills HR Committee meeting minutes, December 19th, 2023.*

- **Motion to approve December 19th, 2023 HR committee meeting minutes as amended made by Teron Buford and seconded by Lisa Barnidge. Motion passed unanimously**

i. Public Relations Committee - *presented by Lisa Barnidge - Public Relations Committee did not meet in January, 2024.*

7. Upcoming Events

- a. PTA Meeting -February 12, 2024 at 5:30 pm @ Bloomington Campus

8. Board Events:

- a. SHPA Board Meeting - March 7, 2024, 2024 6:00 pm @ Bloomington Campus

9. Board Adjourned at 9:25p.m. by Wes Whalberg

