

Approved by Board, February 1, 2024

Seven Hills Preparatory Academy Board Minutes – January 4th, 2024

Members:

- Renson Anjere
- Lisa Barnidge
- Teron Buford
- Carolyn Farrell (Ex Officio)
- Chris Lamprecht
- Michael Meyer
- Allison Peterson
- Hadley Sayotovich
- Wes Whalberg
- Dana Banitt
- Stephanie Graczak
- Erin Bohler

Others present: Ryan Grutsch, Brent Peterson, Marcus Barrios, and Molly Corrigan,

Mission

Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare each one for strong citizenship and life-long learning.

1. Call to order at 6:15 p.m. was made by Lisa Barnidge
2. Roll Call: See above list of members in attendance (indicates present, indicates absent).
3. Approval of the agenda
 - **Motion to approve the January 4, 2024 SHPA Board agenda made by Alison Peterson and seconded by Stephanie Graczak . Motion passed unanimously, Wes Whalberg not present**
4. Approval of the December 7th, 2023 Board meeting minutes --See SHPA Board meeting minutes December 7th, 2023.
 - **No motion for December 7th, 2023. Minutes,**
 - **Recommended that December 7th and January 4th, School Board Minutes to be approved for February 1st, 2024 School Board Meeting.**

5. Comments from Community Members:

PTA Update from Molly Corrigan:

Open PTA Board Position: Our PTA Board Treasurer is departing Seven Hills in June. As such, we are actively recruiting for a PTA Board Treasurer, and we'll hold a special election for this role in February of 2024. This will allow ample time for transition and training prior to the end of the school year. PTA Board Role descriptions are [linked here](#). If you, or anyone you know, are interested in learning more about becoming a PTA Board Member, please contact me, or email us at sevenhillspta@gmail.com. Thank you for recruiting with us!

PTA Meeting, January 8: Join us on Monday, January 8 at the Bloomington campus in person, or log into the Zoom meeting.

We'll hold optional social time from 5-5:30pm. The meeting runs from 5:30 to 7pm, and our agenda is [linked here](#). If joining in person, come to Door 10 to be let in and come downstairs to room 28. Child care is provided in room 299, just down the hall from the church office.

If joining via Zoom, follow these instructions:

Go to www.zoom.us

Click Join Meeting

Enter meeting number: 865 3238 9028

Enter passcode: 027681

All are welcome! All SHPA parents and teachers are welcome to join, whether or not you've formalized your membership. Monthly meetings are held the second Monday of each month. It's so fun to see our PTA group growing!

Winter Spirit Gear Sale: Through January 14: On January 3, our PTA Spirit Gear site will offer new, specialized winter items! Place and securely pay for your order by January 14, and your items will be

prepped and sent home with your student in mid-February. [See all items for sale here.](#) Questions? Email us at sevenhillspta@gmail.com.

Used Uniform Sale: January 21: Join us for our Winter Used Uniform Sale! All SHPA families are welcome to shop the sale at the Richfield campus gymnasium on Sunday, January 21 from 11:00 a.m. to 3:00 p.m. Our SHPA Spirit Gear will be on sale there, too!

- **Volunteers:** Volunteers are needed to work the sale! We welcome students in 5th through 8th grade, or adults. If you can spare an hour or two, please sign up here. All who sign up to volunteer will be offered two bags of free uniforms in appreciation for their service.
- **Donations:** Do you have gently used uniforms to donate? You are welcome to drop them off outside of your SHPA campus office (either Richfield or Bloomington) between Dec. 18 and Jan. 19. You may also bring your donations to the sale on January 21. Thank you for donating!

Noodles & Company: January 29: Join us on Monday, January 29 at the Noodles & Company on 76th and Lyndale. Dine at the restaurant, or pick up your order, between 4pm and 8pm, and 25% of all SHPA dinner sales will be donated to our great school! Watch for details -- A flier and an online order code will be sent soon!

PTA Board Members -- cc'd for visibility. No action required.

Thanks,
Molly

6. Reports

a. Finance Committee Meeting -- presented by Michael Meyer - *see Seven Hills Finance Committee meeting minutes, January 3rd, 2024.*

- **No motion passed for January 3rd, 2024 Finance Committee Meeting Minutes due to minutes being in the draft.**

b. Executive Director Report - presented by Carolyn Farrell - *see Executive Director's Report to the School Board, January 4th, 2024*

- *Special Board meeting January 18th.*
- *Discussed the next steps for the Burnsville property.*

c. Principals' Reports

i. Principal Report – Bloomington Campus - presented by Brent Peterson - *See Principal's Report to the School Board, January 4th, 2024*

ii. Principal Report – Richfield Elementary School Campus – presented by Carolyn Farrell- *See Principal's Report to the School Board, January 4th, 2024*

- ***Motion to recommend the proposal .5 FTE Behavioral Assistant at Bloomington Campus. Recommended by Chris Lamprecht and seconded by Teron Buford. Motion passed unanimously.***

iii. Principal Report – Richfield Middle School Campus – presented by Ryan Grutsch- *See Principal's Report to the School Board January 4th, 2024*

d. Board Chair – presented by Lisa Barnidge

i. Executive Committee

ii. January 18th, 2024 Working Session-

iii. Strategic Plan

iv. Attendee to PTA Meeting: Lisa Barnidge

v. Review December Board Calendar

e. DEI Committee - *presented by Teron Buford - see Seven Hills DEI Committee meeting minutes, December 13th, 2023.*

- ***Motion to recommend the approved December 13th, 2023 DEI Committee meeting minutes made by Chris Lamprecht seconded by Hadley Sayotovich. Motion passed unanimously.***

f. Facilities Committee - *presented by Chris Lamprecht - see Seven Hills Facilities Committee meeting minutes, December 18th, 2023.*

- **Motion to approve the December 18th, 2023 Facilities Committee meeting minutes as amended made by Alison Peterson and seconded by Teron Buford** *Motion passed unanimously.*

g. Governance Committee - *presented by Lisa Barnidge - see Seven Hills Governance Committee meeting minutes, November 27th, 2023.*

- **Pausing the window replacement for the Richfield Campus.**

h. Human Resources Committee - *presented by Alison Peterson- see Seven Hills HR Committee meeting minutes, December 19th, 2023.*

- **Motion to recommend approved December 19th, 2023 HR committee meeting minutes made by Hadley Sayotovich and seconded by Michael Meyer.** *Motion passed unanimously*

i. Public Relations Committee - *presented by Lisa Barnidge - see Seven Hills PR Committee meeting minutes, November 27th, 2023.*

- **Motion to approve November 27th, 2023 PR committee minutes made by Alison Peterson and seconded by Chirs Lamprecht.** *Motion passed unanimously.*

7. Upcoming Events

- a. PTA Meeting - January 8th, 2024 at 5:30 pm @ Bloomington Campus

8. Board Events:

- a. SHPA Board Meeting - February 1st, 2024, 2024 6:00 pm @ Bloomington Campus

9. Board Adjourned at 7:46 p.m. by Lisa Barnidge

Interim Executive Director's/Richfield Campus Principal Report to the School Board

Date: Thursday, October 5, 2023

Mission

Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare each one for strong citizenship and life-long learning.

Academics

- Bloomington Campus Assistant Principal Ms. Jeffrey will be presenting on the Minnesota Comprehensive Assessments for the 2022-23 school year

Facilities

- VIP Assembly

Finance

- Edina Facility Update
- New Bus Company 4Mativ
- Health Insurance Bids

School Culture

- VIP Assembly

Staffing (Richfield Campus)

ES SPED EA Rooba Sudharson, Lakshmi Raghubir

Enrollment Update

Richfield Elementary

Grade Level	Sept Target	Budget (Oct 1 Min.)	Current Enrollment	Seats	In Process	Wait List (current)
K	52	50	46	Open 4	0	0
1st	52	50	51	Full	1	0
2nd	52	50	49	Full*	0	8
3rd	52	50	52	Full	0	1
4th	50	50	50	Full	0	27
5th	50	50	50	Full	0	30
Totals	308	300	299	Open 4	1	66

RC ES Notes:

- Open spots now reflect post-Oct 1 budget minimums.

Bloomington Elementary

Grade Level	Sept Target	Budget (Oct 1 Min.)	Current Enrollment	Seats	In Process	Wait List (current)
K	104	100	84	Open 16	1	0
1st	104	100	97	Open 3	0	0
2nd	104	100	89	Open 11	0	0
3rd	100	95	99	Full	1	0
4th	92	92	92	Full	0	25
5th	81	81	81	Full	0	29
Totals	585	568	542	Open 30	2	57

BC ES notes:

- New/returning 3rd grader starting on Oct 4 (Gilbert) - #100
- New KGer set to start on Oct 9 (Schmitt) - #85
- BC up to 544 on Oct 9, 2023
- Open spots now reflect post-Oct 1 budget minimums.

Richfield Middle

Grade Level	Sept Target	Budget (Oct 1 Min.)	Current Enrollment	Seats	In Process	Wait List (current)
6th	110	105	110	Full+ 5	0	37
7th	100	95	101	Full+ 6	0	33
8th	85	80	91	Full+ 11	0	16
Totals	295	280	302	Full+ 22	0	86

Submitted by the Interim Executive Director and Richfield Campus Principal, Carolyn Farrell

Bloomington Campus Principal's Report to the School Board

Date: Thursday, Oct 4th, 2023

Mission: Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare *each one* for strong citizenship and life-long learning.

ACADEMICS

- 5th Grade taking the CTP assessments in Reading and Math
- Staff walkthrough observations have begun with an emphasis on Amplify CKLA (Skills & Knowledge)

STAFFING

- Only open posting is Director for the Choir Club

CULTURE

- Presentation of Prairie Care check for the grant for Restorative Practices - Assembly on Sept 8th
- VIP for Cooperation on Sept 29th
- Celebrating [Hispanic Heritage Month](#) (Sept 15 - Oct 15) in classrooms
- Fall Morning Kids Club Registration (through Oct 13)



- Young Rembrandts - After School Art Program
- Exploring a return of the Chess Club
- National Bus Safety Week - Bus Evacuation

Submitted by Brent Peterson,
Bloomington Campus Principal

Richfield Campus Principal's Report to the School Board
Date: Thursday October 5, 2023

Mission

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Academics and Professional Development:

MS Initiatives		Update
<i>Academic Rigor</i>	<i>DDI</i>	Middle School completed its first week of interim testing for all subjects and grades. We will conduct our first analysis/data review tomorrow with MS staff.
		I will be completing my high school hours for principal licensure at Eagle Ridge. I will be working with them on their interim process and hope to gain some insight and perspective to bring back to SHPA.
<i>Equity</i>	<i>SEL</i>	Following the interim testing week we will have a celebration retreat tomorrow. This is a great way to build relationships and incorporate more SEL into the middle school schedule. This was created by Ms. Potter (counselor), Ms. Padmore (Behavior Specialist), and EAs. It will be run by them and our classroom teachers.
	<i>ADVISORY</i>	Our Advisors received a full day PD session from Origins to review the basics of Advisory and introduce them to more activities to build engagement and empowerment.
<i>Classical Education</i>	<i>OBSERVATIONS</i>	Martine Walker, Kate Docken, and I are about halfway through our first round of observations. I have the newest members of our staff on my list and I have been impressed with what I am seeing thus far.

School Culture

- 7th Grade Field Trip to Base Camp was successful. This is the earliest we have taken a group there in some time and it was beneficial to our community building efforts. 6th grade will attend 11/21 and 8th 10/30.
- Next week will be our “reteach week” based on the analysis of our interim assessments
- We look forward to Parent-Teacher Conferences and professional development during the MEA break.

Submitted by Ryan Grutsch, Middle School Principal