

**Approved by Board, July 13, 2023**

**Seven Hills Preparatory Academy Board Minutes – June 1, 2023**

Members:

- Renson Anjere
- Lisa Barnidge
- Teron Buford
- Carolyn Farrell (Ex Officio)
- Chris Lamprecht
- Molly Lee
- Michael Meyer
- Allison Peterson
- Kelly Ryan
- Hadley Sayotovich
- Wes Whalberg

Others present: Brent Peterson, Joanie Jeffrey, Dana Banitt, Teron Buford, Dean Parten, Stephanie Guaczak, Erin Bohler

***Mission***

*Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare each one for strong citizenship and life-long learning.*

1. Call to order at 6:06 p.m. was made by Lisa Barnidge
2. Roll Call: See above list of members in attendance ( indicates present,  indicates absent).
3. Approval of the agenda
  - **Motion to approve the June 1, 2023 SHPA Board agenda as amended made by Renson Anjere and seconded by Michael Meyer. Motion passed unanimously.**
4. Approval of the May 4, 2023 Board meeting minutes --See SHPA Board meeting minutes May 4, 2023
  - **Motion to approve the May 4, 2023 Board meeting minutes made by Allison Peterson and seconded by Chris Lamprecht. Motion passed unanimously, Molly Lee and Kelly Ryan not present.**

5. Comments from Community Members:

PTA Update from Wes Whalberg:

**PTA Election Results** *The PTA voted in favor of adding a Technology Advisor position to its board. This person will oversee the safety and security of all technology tools currently used by the PTA, and will recommend ongoing methods of keeping the access to our data and information secure. Congratulations to Andrew Jackson for being elected to this role. Additionally, our incumbent Vice President, Emily Baumbach, has been re-elected to a two-year term, and our incumbent Treasurer, Emily Hubble, has been re-elected to a two-year term. We're thrilled to have such strong leaders on the PTA board!*

**Roman Eagles Fun Run!** *Thank you! We have exceeded our goal of raising \$70,000 for our awesome school, and we are so grateful for the amazing support. The deadline to give has passed, but does your company match donations? If so, email your company match information to the PTA at [sevenhillspta@gmail.com](mailto:sevenhillspta@gmail.com), and one of our PTA board members will activate the company match with you. Thanks for rallying around Seven Hills to make this important fundraising happen.*

**New Library Books at Richfield Campus Libraries!** *Thanks to the success of our Spring Scholastic Book Fair, our elementary and middle school libraries at the Richfield Campus are enjoying a collection of brand new books. Awesome! We're thrilled to support our students and staff in this way. Not to worry! Our Bloomington campus libraries will also have a chance to purchase new books; we're making it happen, and we're so thankful for the amazing family support participation in our book fairs. Thank you!*

**Fun Run Success Celebrations!** *Select teachers at each campus participated in a pie eating contest as a thank you and celebration for our Fun Run success. Congrats and thanks to our teachers for consuming our PTA pudding pies in such a joyful (and messy!) way. Also! Watch for some dunk tank fun on the last day of school! Thanks much to our families and friends for making the Roman Eagles Fun Run such a success this year!*

**School Supply Kit Program: Order today!** *SHPA families can choose to shop independently for next year's school supplies, OR order a school supply kit online through the PTA. We're thrilled to offer this convenient, cost effective option for your child's school supplies! The secure online ordering link is available NOW through June 24. Specifics of how to order are listed in the Spark and Torch newsletters, and on the PTA website.*

**Culvers Dine to Donate: June 6** -- Join us on Tuesday, June 6 at [Culvers in Bloomington](#) for summer food and good cheer! Dine in or pick up and order from Culvers between 5 and 8 p.m., and 10% of all sales are

*donated to our awesome school! The flier was sent home with your student this week as a fun reminder. Spread the word, and see you there!*

**Next PTA Meeting: Join us June 12** -- The PTA will offer its summer meetings in hybrid format -- via Zoom and in-person. Join us at the Richfield campus in person, or log into the Zoom meeting. We'll hold optional social time from 5p-5:30. The meeting runs from 5:30 to 7pm. We're excited to make it even more convenient for parents and teachers to join. Watch for specifics to be communicated via our Online Family Directory and Facebook channels, and join us! It's so fun to see our group of regular PTA-ers growing!

**Next SHPA Park Play Day: June 21** -- Thanks to the incoming Kindergarten and Grade One families who joined us on May 24 for our first 2023 Park Play Day! We'll meet again in June to celebrate our incoming Kinder and Grade One students. Join us for our June Park Play Day at [Augsburg Adventure Park](#) on Wednesday evening, June 21 from 6:00 to 8:00 p.m. Whether you're enrolled at the SHPA Bloomington campus, or the SHPA Richfield campus, all incoming Kindergarten and First Grade families are welcome to join. You'll meet new SHPA families while connecting with existing Kindergarten and First Grade SHPA families. Bring a chair or a blanket, and be ready to enjoy a cool treat. We can't wait to play!

6. Monthly Financial Report - April 2023- presented by Michael Meyer, *Board Treasurer, see Seven Hills Board Financial Packet.*

Monthly Management Report - April 2023 - presented by Michael Meyer, *Board Treasurer, see Seven Hills Board Management Packet.*

#### 7. Reports

a. Finance Committee Meeting -- presented by Mike Meyer - *see Seven Hills Finance Committee meeting minutes, May 30, 2023.*

- **Motion to approve the May 30, 2023 Finance Committee meeting minutes made by Renson Anjere and seconded by Molly Lee. Motion passed unanimously.**

b. Executive Director Report - presented by Carolyn Farrell - *see Executive Director's Report to the School Board, June 1, 2023*

- **Motion to approve the new K-5 Amplify Knowledge and Skills Reading Curriculum made by Wes Whalberg and seconded by Hadley Sayotovich. Motion passed with 6 yabs and 1 nah.**

c. Principals' Reports

i. Principal Report – Bloomington Campus - presented by Brent Peterson- *See Principal's Report to the School Board, June 1, 2023*

ii. Principal Report – Richfield Campus – presented by Carolyn Farrell- *See Principal's Report to the School Board, June 1, 2023*

d. Board Chair – presented by Lisa Barnidge

i. Executive Committee - *see Seven Hills Executive Committee meeting minutes, May 25, 2023.*

- **Motion to approve the May 25, 2023 Executive Committee meeting minutes made by Renson Anjere and seconded by Chris Lamprecht. Motion passed unanimously.**
- **Motion to approve the Administrative Leadership Team salaries at a 2% increase of base salaries plus \$15,000 stipend for the Interim Director, a \$10,000 stipend for the Bloomington Campus principal, and the \$5,000 stipend for each the Middle School Principal, the two assistant principals and the Director of Student Services for the 2023-2024 school year made by Michael Meyer and seconded by Renson Anjere. Motion passed unanimously.**

ii. Appointment of SHPA ABC Board of Directors

**Motion to approve the ABC Board of Directors made by Molly Lee and seconded by Wes Whalberg. Motion passed unanimously.**

iii. Appointments for incoming board members

**Motion to approve Stephanie Guaczak to the 2023-2024 School Board made by Wes Whalberg and seconded by Renson Anjere. Motion passed unanimously.**

iv. Outgoing board members - Molly Lee and Kelly Ryan

v. One-year goal updates

vi. Virtual attendance at Board Meetings

vii. July Board Meeting - July 13th @ RC

viii. Attendee to June PTA Meeting - Lisa Barnidge

ix. Review June Board Calendar

e. DEI Committee - presented by Chris Lamprecht - *see Seven Hills DEI Committee meeting minutes, May 10, 2023.*

- **Motion to approve the May 10, 2023 DEI Committee meeting minutes made by Molly Lee and seconded by Allison Peterson. Motion passed unanimously.**

f. Facilities Committee - *presented by Wes Whalberg - committee did not meet.*

g. Governance Committee - *presented by Renson Anjere - committee did not meet.*

h. Human Resources Committee - *presented by Molly Lee - see Seven Hills HR Committee meeting minutes, May 15, 2023.*

- **Motion to approve the May 15, 2023 HR Committee meeting minutes made by Hadley Sayotovich and seconded by Allison Peterson. Motion passed unanimously.**
- **Motion to approve updates to policy 806 as amended made by Chris Lamprecht and seconded by Wes Whalberg. Motion passed unanimously.**
- **Motion to approve updates to policy 506 made by Renson Anjere and seconded by Wes Whalberg. Motion passed unanimously.**

i. Public Relations Committee - *presented by Lisa Barnidge - committee did not meet.*

8. Upcoming Events:

- a. PTA Meeting - June, 12, 2023 at 5:30 pm @ Richfield Campus

9. Board Events:

- a. SHPA Board Meeting - July 13, 2023 6:00 pm @ Richfield Campus

10. Board Adjourned at 8:20 p.m. by Lisa Barnidge

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**Interim Executive Director's/Richfield Campus Principal Report to the School Board**

**Date: Thursday, May 4, 2023**

**Mission**

*Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare each one for strong citizenship and life-long learning.*

**Academics**

- Middle School Final Certas, Elementary School Final Interims
- Finalizing K-2 or K-5 Literacy Curriculum for 23-24 school year (Assistant Principal Ms. Jeffrey)

**Community Partnerships**

- Parent Teacher Association Boosterthon Fun Run, Met school goal with a school profit of \$+\$72,000

**Finance**

- Gallagher insurance renewal
- RC Windows
- Title I Funds (K-8 Math and Reading Interventionist, MS Math Educational Assistant)
- RC Heat Pumps
- RC Sod Replacement

**Enrollment (5/29/23)**

- LEA Enrollment = 1141  
    Bloomington Campus: 559  
    Richfield Campus Elementary: 297  
    Middle School: 285
- Efforts to increase enrollment for BC Kindergarten for 23-24 school year: Facebook and flyers at local daycares, 6 new applications across the 3 days

**School Culture**

- Parent Surveys, shared with the School Board
- Staff Surveys, shared with the School Board
- 8th Grade Graduation, Wednesday, June 7th, 6:30pm
- Richfield Campus Playground addition completed

**Staffing**

- Job postings for the 2023-24 school year  
Human Resources and Facilities Manager, Marcus Barrios  
Executive Assistant to the Executive Director, Lauren Eastling  
Richfield Campus K-8 Special Education Coordinator, Sianna Morelli

Submitted by the Richfield Campus Principal and Interim Executive Director, Carolyn Farrell

## Bloomington Campus Principal's Report to the School Board

Date: Thursday, June 1, 2023

**Mission:** Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare *each one* for strong citizenship and life-long learning.

### ACADEMICS

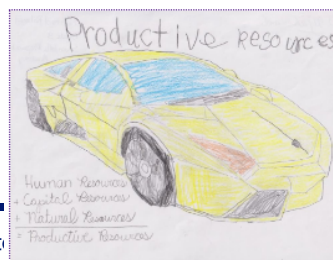
- Interim Assessments and CoGAT testing wrapping up the past two weeks.
- Roster recommendations made by staff for 23-24 school year

### STAFFING

- Hiring process for several positions for next year are underway: Visual Arts, EL teacher, 5th Grade Teacher
- We have hired a Library/Media Specialist for 23-24. Agreements being finalized for Math Specialist and Administrative Assistant positions.

### CULTURE

- Boosterthon Roman Eagle Fun Run was at the BC on Thursday, May 11th
- BC schoolwide music concert on May 18th and Band/Choir concert on May 23rd
- May VIP showcased teacher pie eating contest (Fun Run reward) and Lisa Carlin Teacher of the Year Award to Jenny Lockhart (3rd grade)
- Kinder and 5th grade promotion events the final day of school - Principal Dunk Tank
- Two students have won the [Minnesota Council on Economic Education poster contest](#) for students K-8.



Mahmud R. | Grade 3

Seven Hills Preparatory Academy



Ahmad R. | Grade 4

Seven Hills Preparatory Academy

BLOOMINGTON CAMPUS: 8600 Bloomington Ave. S., Bloomington, MN 55425

RICHFIELD CAMPUS: 1401 West 76<sup>th</sup> Street, Richfield, MN 55423

[www.sevenhillsprep.org](http://www.sevenhillsprep.org)

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Submitted by Brent Peterson,  
Bloomington Campus Principal